

6/3/2008 LIBRARY BUILDING COMMITTEE

SPECIAL MEETING MINUTES

TAKEN BY: LISA RABIDEAU, LBC CLERK

MINUTES APPROVED ON June 18, 2008

DATE: Tuesday, June 3, 2008

TIME: 6:30 pm

**PLACE: Jesse M. Smith Memorial Library, 100 Tinkham Lane,
Harrisville, RI**

**MEMBERS PRESENT: David Ketcham, Michael Magnan, G. Wayne
Miller, Christopher Blakely**

MEMBERS ABSENT: Victor Antoniello, James Moran, Robert Martel,

OTHERS PRESENT: Sandra Mundy, JMS Librarian

**CALL TO ORDER: Meeting was called to order by David Ketcham at
6:34p.m.**

1. PREVIOUS MINUTES

**That the question of accepting the minutes of May 15, 2008 (regular
meeting) and the question of dispensing with the reading of said
minutes now be taken up.**

**VOTED: To ACCEPT the minutes of the May 15, 2008 (regular
meeting). MOTION BY: Wayne Miller SECONDED: Michael Magnan**

**THOSE VOTING FOR THE MOTION: David Ketcham, Michael
Magnan, Wayne Miller, Christopher Blakely VOTING AGAINST:**

none

2. UNFINISHED BUSINESS

LBC-366 Discuss and take action on additional heating oil purchase.

VOTED: To TABLE to next meeting. MOTION BY: Wayne Miller

SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION:

David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely

VOTING AGAINST: none

LBC-387 Discuss and take action on bids for outside storage building.

VOTED: To TABLE to next meeting. MOTION BY: Michael Magnan

SECONDED: Wayne Miller THOSE VOTING FOR THE MOTION:

David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely

VOTING AGAINST: none

3. NEW BUSINESS

LBC-408 Discuss and take action on coin collector for copy machine.

VOTED: To TABLE to next meeting. MOTION BY: Wayne Miller

SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION:

David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely

VOTING AGAINST: none

LBC-409 Discuss and take action on sign bids for East Avenue side.

VOTED: To TABLE to next meeting. MOTION BY: Christopher

Blakely SECONDED: Michael Magnan THOSE VOTING FOR THE

MOTION: David Ketcham, Michael Magnan, Wayne Miller, Christopher

Blakely VOTING AGAINST: none

4. INVOICES & EXPENSES

LBC-410 Discuss and take action on confirming Vic Antoniello's

verbal approval of INVOICE #575032 from Affordable Tent Rentals (dated 4/27/2008) in the amount of \$280 for tent for grand opening.

VOTED: To CONFIRM approval as written. MOTION BY: Wayne Miller SECONDED: Christopher Blakely THOSE VOTING FOR THE MOTION: David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely VOTING AGAINST: none

LBC-411 Discuss and take action on confirming Vic Antonello's verbal approval of INVOICE #3 (dated 4/21/2008) from Daniel P. Joubert, Clerk of the Works, in the amount of \$480 for hourly services 4/14-4/18/2008.

VOTED: To CONFIRM approval as written. MOTION BY: Michael Magnan SECONDED: Wayne Miller THOSE VOTING FOR THE MOTION: David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely VOTING AGAINST: none

LBC-412 Discuss and take action on confirming Vic Antonello's verbal approval of INVOICE #4 (dated 4/21/2008) from Daniel P. Joubert, Clerk of the Works, in the amount of \$680 for hourly services 4/7-4/12/2008.

VOTED: To CONFIRM approval as written. MOTION BY: Christopher Blakely SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION: David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely VOTING AGAINST: none

LBC-413 Discuss and take action on confirming Vic Antonello's verbal approval of INVOICE #5 (dated 4/27/2008) from Daniel P. Joubert, Clerk of the Works, in the amount of \$180 for hourly services 4/20-4/26/2008.

VOTED: To CONFIRM approval as written. MOTION BY: Michael Magnan
SECONDED: Christopher Blakely **THOSE VOTING FOR THE MOTION: David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely**
VOTING AGAINST: none

LBC-414 Discuss and take action on confirming Vic Antonello's verbal approval of INVOICE #8 (dated 5/11/2008) from Daniel P. Joubert, Clerk of the Works, in the amount of \$180 for hourly services 4/28-5/4/2008.

VOTED: To CONFIRM approval as written. MOTION BY: Christopher Blakely
SECONDED: Michael Magnan **THOSE VOTING FOR THE MOTION: David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely**
VOTING AGAINST: none

LBC-415 Discuss and take action on confirming Vic Antonello's verbal approval of INVOICE #9 (dated 5/11/2008) from Daniel P. Joubert, Clerk of the Works, in the amount of \$160 for hourly services 5/5-5/11/2008.

VOTED: To CONFIRM approval as written. MOTION BY: Michael Magnan
SECONDED: Christopher Blakely **THOSE VOTING FOR THE MOTION: David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely**
VOTING AGAINST: none

LBC-416 Discuss and take action on confirming Vic Antonello's verbal approval of INVOICE #15 (dated 5/11/2008) from Daniel P. Joubert, Sr., Woodworking & Consulting, in the amount of \$120 for installing legs and wiring work on tables in main reading room.

VOTED: To CONFIRM approval as written. MOTION BY: Wayne Miller
SECONDED: Michael Magnan **THOSE VOTING FOR THE**

MOTION: David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely VOTING AGAINST: none

LBC-417 Discuss and take action on confirming Vic Antonello's verbal approval of INVOICE #16 (dated 5/11/2008) from Daniel P. Joubert, Sr., Woodworking & Consulting, in the amount of \$750 for millwork and trim on tables in main reading room.

VOTED: To CONFIRM approval as written. MOTION BY: Christopher Blakely SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION: David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely VOTING AGAINST: none

LBC-418 Discuss and take action on confirming Vic Antonello's verbal approval of INVOICE #17 (dated 5/19/2008) from Daniel P. Joubert, Sr., Woodworking & Consulting, in the amount of \$425 for millwork, trim and installation of cherry molding for pictures.

VOTED: To CONFIRM approval as written. MOTION BY: Michael Magnan SECONDED: Christopher Blakely THOSE VOTING FOR THE MOTION: David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely VOTING AGAINST: none

LBC-419 Discuss and take action on confirming Vic Antonello's verbal approval of INVOICE #18 (dated 5/19/2008) from Daniel P. Joubert, Clerk of the Works, in the amount of \$260 for hourly services 5/12-5/16/2008.

VOTED: To CONFIRM approval as written. MOTION BY: Christopher Blakely SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION: David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely VOTING AGAINST: none

LBC-420 Discuss and take action on INVOICE #47 from Lisa Rabideau (dated 5/25/2008) in the amount of \$605.40 for clerk services.

**VOTED: To PAY INVOICE as written. MOTION BY: Christopher Blakely
SECONDED: Wayne Miller THOSE VOTING FOR THE MOTION: David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely
VOTING AGAINST: none**

LBC-421 Discuss and take action on GENERAL CONTRACTOR'S REQUISITION #20 (dated 5/20/2008) from E.W. Burman, Inc. in the amount of \$29,810 for contractor services.

Sandra Mundy notes that the roof leak has not been fixed yet. Also, committee is not certain that the punch list has been completed as of yet.

**VOTED: To TABLE to next meeting. MOTION BY: Wayne Miller
SECONDED: Christopher Blakely THOSE VOTING FOR THE MOTION: David Ketcham, Michael Magnan, Wayne Miller, Christopher Blakely
VOTING AGAINST: none**

5. CHANGE ORDERS

NONE

6. REPORTS

A. ARCHITECT NOT HERE

B. CLERK OF THE WORKS NOT HERE

C. GENERAL CONTRACTOR NOT HERE

D. ENVIRONMENTAL CONTRACTOR NOT HERE

E. PLANNING DEPARTMENT NOT HERE

F. LIBRARY ADMINISTRATION

Sandra notes that the emergency phone in elevator is not working properly and that it is being looked into at this time.

G. LIBRARY FUNDRAISING COMMITTEE NOT HERE

H. BUDGET UPDATE NONE

7. CORRESPONDENCE/COMMUNICATIONS

A. REQUEST(S) FOR INFORMATION TO BE RECEIVED NONE

**B. REVIEW AND ACT ON CORRESPONDENCE/COMMUNICATIONS
NONE**

8. GENERAL DISCUSSION OF PROJECT

There was discussion which lead to changing next meeting date from June 11th to June 18th, 2008.

9. THIS MEETING WAS ADJOURNED AT 7:04 PM

**VOTED: To ADJOURN. MOTION BY: Wayne Miller SECONDED:
Christopher Blakely THOSE VOTING FOR THE MOTION: David
Ketcham, James Moran, Victor Antoniello, Robert Martel, Michael
Magnan VOTING AGAINST: none**

MINUTES CERTIFIED BY:

Lisa Rabideau, Clerk to LBC Date

MINUTES

APPROVED:

Victor Antoniello, LBC Chairman Date